



Upper Thompson Sanitation District

This is Home. We Treat it Right.

P.O. Box 568 | Estes Park, CO 80517
970-586-4544 | utsd.colorado.gov

Upper Thompson Sanitation District Open Records Request Form

It is the policy of the District that all public records shall be open for inspection by any person at reasonable times, except as otherwise provided by law. See Upper Thompson Sanitation District Resolution No. 2014-07-02 – Resolution Designating the Official Custodian of Records and Adopting A Policy On Responding to Open Records Requests.

Submit this form to the Official Custodian of Records, District Manager, Chris Bieker at chris@utsd.org, or mailed to Mr. Bieker at P.O. Box 568, Estes Park, CO 80517, or delivered to Mr. Bieker at 2196 Mall Road, Estes Park, Colorado.

Please print legibly.

Date: _____

Requester Name: _____

Requester Company: _____

Requester Mailing Address: _____

City, State: _____ Zip Code: _____

Requester Email: _____

Requester Telephone: _____

Information Requested: (Please be as specific as possible.)

Property Address: (If request concerns records regarding a specific property.)

Method of Delivery: (Check One)

Pick up at UTSD office Email Mail Other: _____