

**UPPER THOMPSON SANITATION DISTRICT
VIRTUAL REGULAR MEETING OF THE BOARD OF DIRECTORS**

Pursuant to C.R.S., §32-1-903, notice is hereby given to the members of the Upper Thompson Sanitation District Board of Directors and to the general public that the Board will hold its regular meeting, which is open to the public, at 4:00 p.m. on Tuesday, November 17, 2020. This meeting will be held as a virtual meeting and facilitated by the Microsoft Teams platform.

Online Participation: [Click here to join the meeting](https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmVmOGNmMGltYjZlMS00MWUyLWE2NzctYzQ0Y2Y3ZTczN2Mw%40thread.v2/0?context=%7b%22id%22%3a%22310bdabf-d805-4f4f-959a-2dd0b638b5d4%22%2c%22oid%22%3a%22e5af53ea-abc1-4ffa-a226-b23396ffd4b2%22%7d) or https://teams.microsoft.com/l/meetup-join/19%3ameeting_MmVmOGNmMGltYjZlMS00MWUyLWE2NzctYzQ0Y2Y3ZTczN2Mw%40thread.v2/0?context=%7b%22id%22%3a%22310bdabf-d805-4f4f-959a-2dd0b638b5d4%22%2c%22oid%22%3a%22e5af53ea-abc1-4ffa-a226-b23396ffd4b2%22%7d
Conference ID: 493 279 449# Telephone Participation: 1-929-229-5501,,493279449#

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call, Absences Excused.
4. Next Meeting Date: December 15, 2020.
5. Agenda: Correction and Approval.
6. Disclosure of Potential Conflicts of Interest.
7. Public Forum: An opportunity for presentation by the public to provide information to the Board of Directors on any non-agenda item. Note: The Board cannot take any action on non-agenda items but may direct staff to include the item on a future agenda.

Public Comment on Agenda Items: Public comments will be heard by the Board at the conclusion of the presentation of the agenda item. Persons addressing the Board shall first be recognized by the District Manager or Board Chairman and may speak only one time per agenda item. Speakers shall state their name and address for the official minutes, address comments to the Board as a Body, and shall be allotted three (3) minutes for public comment.
8. Minutes: Correction and Approval: Special Board Meeting, October 13, 2020.
Regular Board Meeting, October 20, 2020.
9. New Business and Special Orders:
 - a. Public Hearing on Proposed 2021 Budget – presented by Mr. Bieker and Ms. Jurgens.
 - b. *Request for Ratification:* Resolution No. 2020-10-01, Ratifying and Confirming Declaration of Local Disaster Emergency by District Manager for the Upper Thompson Sanitation District and Continuation of Declaration of Local Disaster Emergency – presented by Mr. Bieker.
 - c. *Request for Approval:* Adjust System Development Fee from \$10,202 to \$10,200 for Administration Purposes – presented by Ms. Ponzer.
 - d. Project Update: Phase I New Wastewater Treatment Facility and System Improvements - presented by Mr. Ravel, P.E., Mott MacDonald.
 - e. Line Acceptance: Seth Hanson, Mary’s Lake Road and Alpaca Farm Way, Estes Park, TB-8a to TB-8a-1 (2 New Manholes) – presented by Mr. Allen.
 - f. Line Acceptance: Polar Gas Inc./12576 Holdings LLC, 444 and 460 Elm Road, Estes Park, T-25-2-12 to T-25-2-12-2 (2 New Manholes) – presented by Mr. Allen.
10. Reports of Officers, Committees, and Staff: Questions, Comments, Correction and Approval:
 - a. Treasurer’s Report.
 - b. Plant Report.
 - c. System Development Fee Allocation and Connection Report.
 - d. Collection System Report.
 - e. District Manager’s Report.
11. Adjournment.

Upper Thompson Sanitation District (UTSD) prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, creed, national origin, age, disability, sex, gender identity or gender expression, religion, political beliefs, marital status, familial or parental status, or sexual orientation in employment or in any program or activity conducted by the District. The District will make reasonable accommodations for qualified individuals with known disabilities. If any person has a disability and requires a reasonable accommodation to fully participate in this event, please contact District Manager, Mr. Chris Bieker, three days before the event via email at chris@utsd.org, or telephone at 970.586.4544, or dial 711 to connect with Relay Colorado.