

Upper Thompson Sanitation District Regular Meeting of the Board of Directors District Administrative Conference Room

Pursuant to C.R.S., §32-1-903, notice is hereby given to the members of the Upper Thompson Sanitation District Board of Directors and to the general public that the Board will hold its regular meeting, which is open to the public, at 4:00 p.m. on Tuesday, September 19, 2023, at the Upper Thompson Sanitation District Administrative Office, 2196 Mall Road, Estes Park, CO, 80517. Individuals who wish to address the Board via public participation may do so "in-person," via telephone, or virtually through online participation, facilitated by the Microsoft Teams platform. Members of the public wishing to join the meeting via online or telephone participation, please email a request for the meeting link or telephone number to Ms. Gina Moore, Secretary to the Board, at gina@utsd.org by 2:00 p.m. on September 19, 2023.

Revised Agenda

1. Call to Order.
2. Roll Call, Absences Excused.
3. Pledge of Allegiance.
4. Next Meeting Dates: Special Board Meeting, Tuesday, October 10, 2023.
Regular Board Meeting, Tuesday, October 17, 2023.
5. Agenda: Correction and Approval.
6. Disclosure of Potential Conflicts of Interest.
7. **Public Forum:** An opportunity for presentation by the public to provide information to the Board of Directors on any non-agenda item. Note: The Board cannot take any action on non-agenda items but may direct staff to include the item on a future agenda.
Public Comment on Agenda Items: Public comments will be heard by the Board at the conclusion of the presentation of the agenda item. Persons addressing the Board shall first be recognized by the District Manager or Board Chairman and may speak only one time per agenda item. Speakers shall state their name and address for the official minutes, address comments to the Board as a Body, and shall be allotted three (3) minutes for public comment.
8. Minutes: Correction and Approval: Regular Board Meeting, August 15, 2023.
9. New Business and Special Orders:
 - a. Update: Phase II - Design of the Water Reclamation Facility (WRF) and Lift Station Improvements Project – presented by Mr. Ravel, P.E., Water/Wastewater Project Manager, Merrick & Company.
 - b. Consideration of WRF and Lift Station Improvements Project Next Steps – facilitated by Mr. Ravel, P.E., Water/Wastewater Project Manager, and Mr. Kuosman, Water/Wastewater Division Leader, Merrick & Company.
 - c. *Request for Approval:* WRF and Lift Station Improvements Project, Merrick & Company, Application for Payment No.16, Dated August 15, 2023, and Application for Payment No. 17, Dated September 11, 2023 – presented by Ms. Moore.
10. Reports of Officers, Committees, and Staff: Questions, Comments, Correction and Approval:
 - a. Treasurer's Report.
 - b. Plant Report.
 - c. System Development Fee Allocation and Connection Report.
 - d. Collection System Report.
 - e. Operations Manager's Report.
 - f. Assistant District Manager's Report.
 - g. District Manager's Report.
11. Adjournment.

Upper Thompson Sanitation District (District) prohibits discrimination against its customers, employees, and applicants for employment on the basis of race, color, ethnic or national origin, ancestry, age, disability, sex, gender, sexual orientation, gender identity and expression, religion, creed, political beliefs, marital status, familial or parental status in employment or in any program or activity conducted by the District. The District will make reasonable accommodations for qualified individuals with known disabilities. If any person has a disability and requires a reasonable accommodation to fully participate in this event, please contact District Manager, Mr. Chris Bieker, three days before the event via email at chris@utsd.org, or telephone at 970.586.4544, or dial 711 to connect with Relay Colorado.