



Upper Thompson Sanitation District

P.O. Box 568 • 2196 Mall Road • Estes Park, CO 80517
970.586.4544 • www.utsd.org

NOTICE OF SPECIAL MEETING UPPER THOMPSON SANITATION DISTRICT

PUBLIC NOTICE is hereby given that a special meeting of the Board of Directors of Upper Thompson Sanitation District, Larimer County, Colorado, will be held on Tuesday, the 28th day of March, 2023, at 2:00 p.m. This will be an in-person meeting with the option to join virtually either by telephone (conference call-in) or online via the Microsoft Teams platform. At this meeting, in Executive Session, the Board will consider the cost estimate for the Water Reclamation Facility and Lift Station Improvements Project.

The meeting will be conducted both in-person and virtually to facilitate attendance of of the Board, UTSD staff, and the public. However, the Executive Session is a closed session and not open to the public. To join by telephone (conference call-in) or online, through Microsoft Teams, please email a request for the meeting link or telephone number to Ms. Gina Moore, Secretary to the Board, at gina@utsd.org by 12:00 p.m. on March 28, 2023.

Comments regarding these matters may be emailed to chris@utsd.org, delivered to the District's Administration office, or mailed to the District Manager at P.O. Box 568, Estes Park, Colorado 80517. Questions or requests for additional information may be directed to the District Manager at 970.586.4544.

UPPER THOMPSON SANITATION DISTRICT

By: *Gina Moore*

Secretary to the Board

I hereby certify that a copy of the foregoing Notice of Special Meeting was, posted at least twenty-four (24) hours prior to the meeting on the Upper Thompson Sanitation District website at www.utsd.org and at the District Administration Office at 2196 Mall Road, Estes Park, Colorado.

Gina Moore

Gina Moore, Secretary to the Board

Upper Thompson Sanitation District (District) prohibits discrimination against its customers, employees, and applicants for employment on the basis of disability, race, creed, color, religion, sex, sexual orientation, gender identity, gender expression, marital status, familial status, national origin, or ancestry, and in employment or in any program or activity conducted by the District. The District will make reasonable accommodations for qualified individuals with known disabilities. If any person has a disability and requires a reasonable accommodation to fully participate in this event, please contact District Manager, Mr. Chris Bieker, three days before the event via email at chris@utsd.org, or telephone at 970.586.4544, or dial 711 to connect with Relay Colorado.



**UPPER THOMPSON SANITATION DISTRICT
SPECIAL MEETING OF THE BOARD OF DIRECTORS
DISTRICT ADMINISTRATIVE OFFICE CONFERENCE ROOM**

Pursuant to C.R.S., §32-1-903, notice is hereby given to the members of the Upper Thompson Sanitation District Board of Directors and to the general public that the Board will hold a special meeting, which is open to the public, at 2:00 p.m. on Tuesday, March 28, 2023, at the Upper Thompson Sanitation District Administrative Office, 2196 Mall Road, Estes Park, CO, 80517. Individuals who wish to address the Board via public participation may do so "in-person", via telephone, or virtually through online participation, facilitated by the Microsoft Teams platform. Members of the public wishing to join the meeting via online or telephone participation, please email a request for the meeting link or telephone number to Ms. Gina Moore, Secretary to the Board, at gina@utsd.org by 12:00 p.m. on March 28, 2023.

AGENDA

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call, Absences Excused.
4. Next Meeting Date: Regular Board Meeting, Tuesday, April 18, 2023, at 4:00 p.m.
5. Agenda: Correction and Approval.
6. Disclosure of Potential Conflicts of Interest.
7. *Public Forum:* An opportunity for presentation by the public to provide information to the Board of Directors on any non-agenda item. Note: The Board cannot take any action on non-agenda items but may direct staff to include the item on a future agenda.
Public Comment on Agenda Items: Public comments will be heard by the Board at the conclusion of the presentation of the agenda item. Persons addressing the Board shall first be recognized by the District Manager or Board Chairman and may speak only one time per agenda item. Speakers shall state their name and address for the official minutes, address comments to the Board as a Body, and shall be allotted three (3) minutes for public comment.
8. Executive Session: §24-6-402(4)(e), C.R.S., Determining positions relative to matters that may be subject to negotiation, developing strategy for negotiations, and instructing negotiators related to the cost estimate for the Water Reclamation Facility and Lift Station Improvements Project.
9. Adjournment.

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