

**UPPER THOMPSON SANITATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
DISTRICT ADMINISTRATIVE OFFICE CONFERENCE ROOM**

*Pursuant to C.R.S., §32-1-903, notice is hereby given to the members of the Upper Thompson Sanitation District Board of Directors and to the general public that the Board will hold its regular meeting, which is open to the public, at 4:00 p.m. on Tuesday, May 17, 2022, at the Upper Thompson Sanitation District Administrative Office, 2196 Mall Road, Estes Park, CO, 80517. Individuals who wish to address the Board via public participation may do so “in-person,” via telephone, or virtually through online participation, facilitated by the Microsoft Teams platform. Members of the public wishing to join the meeting via online or telephone participation, please email a request for the meeting link or telephone number to Ms. Gina Moore, Secretary to the Board, at [gina@utsd.org](mailto:gina@utsd.org) by 2:00 p.m. on May 17, 2022.*

**AGENDA**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call, Absences Excused.
4. Oaths of Office - Director Bosch and Director Reed.
5. Recess to File Oaths of Office with the Larimer County Clerk of Court.
6. Election of Officers.
7. Next Meeting Date - Regular Board Meeting, Tuesday, June 21, 2022.
8. Agenda: Correction and Approval.
9. Disclosure of Potential Conflicts of Interest.
10. Public Forum: An opportunity for presentation by the public to provide information to the Board of Directors on any non-agenda item. Note: The Board cannot take any action on non-agenda items but may direct staff to include the item on a future agenda.  
  
Public Comment on Agenda Items: Public comments will be heard by the Board at the conclusion of the presentation of the agenda item. Persons addressing the Board shall first be recognized by the District Manager or Board Chairman and may speak only one time per agenda item. Speakers shall state their name and address for the official minutes, address comments to the Board as a Body, and shall be allotted three (3) minutes for public comment.
11. Minutes: Correction and Approval: Regular Board Meeting, April 19, 2022.
12. New Business and Special Orders:
  - a. Market Update, Public Market Bond Financing, Introduction to Municipal Bonds, Environmental, Social and Governance (ESG) Overview – presented by Mr. Ryan Poulsen, Director, Public Finance, Wells Fargo Corporate & Investment Banking.
  - b. *Update:* Phase II - Design of the New Water Reclamation Facility, Lift Station, and Interceptor Improvements Project – presented by Mr. Ravel, P.E., Water/Wastewater Project Manager, Merrick & Company.
  - c. *Board Discussion:* Appointment of Board Director.
13. Reports of Officers, Committees, and Staff: Questions, Comments, Correction and Approval:
  - a. Treasurer’s Report.
  - b. Plant Report.
  - c. System Development Fee Allocation and Connection Report.
  - d. Collection System Report.
  - e. Assistant District Manager’s Report.
  - f. District Manager’s Report.
14. Executive Session: §24-6-402(4)(a), C.R.S., Concerning the purchase, acquisition, lease, transfer, or sale of any real, personal, or other property interest; and §24-6-402(4)(e), C.R.S., Determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators related to property acquisition for a proposed new lift station.
15. Executive Session: §24-6-402(4)(e), C.R.S. for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and instructing negotiators regarding consideration of Upper Thompson Sanitation District’s employment compensation package.
16. Adjournment.