

**UPPER THOMPSON SANITATION DISTRICT  
REGULAR MEETING OF THE BOARD OF DIRECTORS  
DISTRICT ADMINISTRATIVE OFFICE CONFERENCE ROOM**

*Pursuant to C.R.S., §32-1-903, notice is hereby given to the members of the Upper Thompson Sanitation District Board of Directors and to the general public that the Board will hold its regular meeting, which is open to the public, at 4:00 p.m. on Tuesday, September 21, 2021, at the Upper Thompson Sanitation District Administrative Office, 2196 Mall Road, Estes Park, CO, 80517. Individuals who wish to address the Board via public participation may do so “in-person”, via telephone, or virtually through online participation, facilitated by the Microsoft Teams platform. Members of the public wishing to join the meeting via online or telephone participation, please email a request for the meeting link or telephone number to Ms. Gina Moore, Secretary to the Board, at [gina@utsd.org](mailto:gina@utsd.org) by 2:00 p.m. on September 21, 2021.*

**REVISED AGENDA**

1. Call to Order.
2. Roll Call, Absences Excused.
3. Next Meeting Dates:       Special Board Meeting, Tuesday, October 12, 2021  
                                      Regular Board Meeting, Tuesday, October 19, 2021
4. Agenda: Correction and Approval.
5. Disclosure of Potential Conflicts of Interest.
6. Public Forum: An opportunity for presentation by the public to provide information to the Board of Directors on any non-agenda item. Note: The Board cannot take any action on non-agenda items but may direct staff to include the item on a future agenda.  
  
Public Comment on Agenda Items: Public comments will be heard by the Board at the conclusion of the presentation of the agenda item. Persons addressing the Board shall first be recognized by the District Manager or Board Chairman and may speak only one time per agenda item. Speakers shall state their name and address for the official minutes, address comments to the Board as a Body, and shall be allotted three (3) minutes for public comment.
7. Minutes: Correction and Approval: Regular Board Meeting, August 17, 2021.
8. New Business and Special Orders:
  - a. Project Update: Phase I, Phase II, and Phase III of the New Wastewater Treatment Facility, Lift Station, and Interceptor Improvements Project - presented by Mr. Bieker.
  - b. Consideration of Increasing UTSD’s System Development Fee from \$10,200 to \$10,500 - presented by Mr. Bieker.
  - c. *Request for Approval:* Amendments to UTSD’s Personnel Manual – presented by Ms. Jurgens.
  - d. *Petition for Inclusion:* Aaron and Agnieszka Nelson, 1750 South Saint Vrain Avenue; Estes Park, CO 80517 – presented by Ms. Ponzer.
9. Reports of Officers, Committees, and Staff: Questions, Comments, Correction and Approval:
  - a. Treasurer’s Report.
  - b. Plant Report.
  - c. System Development Fee Allocation and Connection Report.
  - d. Collection System Report.
  - e. District Manager’s Report.
10. Adjournment.

*Upper Thompson Sanitation District (District) prohibits discrimination against its customers, employees, and applicants for employment on the basis of disability, race, creed, color, religion, sex, sexual orientation, gender identity, gender expression, marital status, familial status, national origin, or ancestry, and in employment or in any program or activity conducted by the District. The District will make reasonable accommodations for qualified individuals with known disabilities. If any person has a disability and requires a reasonable accommodation to fully participate in this event, please contact District Manager, Mr. Chris Bieker, three days before the event via email at [chris@utsd.org](mailto:chris@utsd.org), or telephone at 970.586.4544, or dial 711 to connect with Relay Colorado.*