

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF THE BOARD OF DIRECTORS OF

UPPER THOMPSON SANITATION DISTRICT

Held: January 16, 2020, at 4:00 p.m., at the
District Office, 2196 Mall Road, Estes Park, Colorado

- Call to Order** A special meeting of the Board of Directors of the Upper Thompson Sanitation District, Estes Park, Colorado, was called to order at 4:01 p.m. and held as shown above and in accordance with the applicable statutes of the State of Colorado with the following Directors present and acting:
- Pledge of Allegiance** The Pledge of Allegiance was recited.
- Attendance** Board of Directors:
Jack Reed, Chairman
Susan Doylen, Treasurer
Ronald I. Duell, Vice-Chairman/Assistant Secretary/Treasurer
Kent Bosch, Vice-Chairman/Assistant Secretary/Treasurer
- Staff:
Chris Bieker, District Manager
Suzanne Jurgens, Financial Officer
Melissa Scraggs, Customer Accounts
- Notice of Special Meeting** Ms. Jurgens stated the Notice of Special Meeting and Agenda for this meeting were posted, as statutorily required, on January 9, 2020 with the Larimer County Clerk and Recorder, at the Estes Park Public Library, Town of Estes Park Administration Office, District Administration Office, and on January 10, 2020, posted electronically on UTSD.org.
- Next Meeting** The next regular meeting of the Board of Directors will be held on January 21, 2020.
- Approval of Agenda** It was MOVED by Ms. Doylen and seconded by Mr. Bosch to approve the Agenda as presented. Motion carried unanimously.

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Disclosure of Potential Conflicts of Interest

Disclosure of potential conflicts of interest is a topic of discussion at every Board meeting to address potential conflicts of interest that may arise as new agenda items are introduced. District Directors who have disclosed potential conflicts of interest can vote as issues arise.

Public Forum

Mr. Reed opened the meeting for public comment. Two members of the public were present: Mr. Stan Gengler, of 1120 Fairway Club Lane, Estes Park, Colorado; and, Mr. Greg Cenac, of 2115 Ridge Road, Estes Park, Colorado.

Neither Mr. Gengler nor Mr. Cenac offered comment regarding any non-agenda item.

Discussion of Directorship Vacancy and Consideration of Issuing a Notice of Appointment

Discussion of Directorship Vacancy and Consideration of Issuing a Notice of Appointment:

Ms. Jurgens stated that, although not statutorily required of the District, a Notice of Vacancy on the Board of Directors of Upper Thompson Sanitation District was advertised in the Estes Park News and Estes Park Trail Gazette on November 22, 2019.

Ms. Doyley opened the discussion by stating three eligible electors have expressed an interest in serving on the UTSD Board of Directors and that each candidate was interviewed by two currently seated board members. Ms. Doyley stated the eligible electors seeking to fill the Board vacancy are Mr. Stew Squires, Mr. Stan Gengler, and Mr. Greg Cenac.

Ms. Doyley stated each candidate is qualified to fill the vacant director seat, and that each candidate possessed a different skill set which would offer a positive contribution to the Board and the District.

It was MOVED by Ms. Doyley and seconded by Mr. Reed to present a Notice of Appointment to the Upper Thompson Sanitation District Board of Directors to eligible elector, Mr. Greg Cenac, of 2115 Ridge Road, Estes Park, Colorado.

Mr. Bosch proposed the Board further discuss the vacancy and candidates.

Mr. Bosch remarked that Mr. Gengler and Mr. Cenac are quality individuals and the District will benefit from the leadership of both candidates. Mr. Bosch noted that Mr. Gengler currently serves on, and is seeking reelection to, the Estes Valley Recreation and Park District's (EVRPD) Board of Directors. Mr. Bosch noted the EVRPD board meetings are held on the third Tuesday of each month at 6:00 p.m. and would likely conflict with UTSD's board meetings which are held at 4:00 p.m. on the third Tuesday of each month. Mr. Bosch noted the duration of UTSD's Board meetings usually extend beyond 6:00 p.m.

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Mr. Reed noted the District's current Board meeting time facilitates public attendance and opportunity for working constituents to participate in the meetings.

Mr. Duell stated he echoed Mr. Bosch's thoughts about the qualifications of Mr. Gengler and Mr. Cenac as candidates to fill the vacancy. Mr. Duell noted that he currently serves on the EVRPD Board of Directors and leaves the UTSD Board meeting to attend the EVRPD Board meeting. Mr. Duell added that if Mr. Gengler were appointed to the UTSD Board of Directors, he and Mr. Gengler would both excuse themselves from the UTSD Board meetings to attend EVRPD board meetings.

The Board, Mr. Bieker, and Mr. Gengler discussed the Board meeting days and times of both UTSD and EVRPD and Mr. Gengler's service on the EVRPD Board of Directors.

Upon conclusion of the Board's discussion of the board vacancy, the motion was put to vote. Motion carried unanimously.

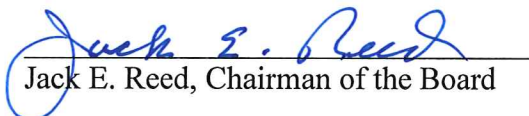
Ms. Jurgens stated she will issue a Notice of Appointment to Mr. Cenac and prepare for his Oath of Office at the January 21, 2020 board meeting.

Adjournment

Having no further business, at 4:18 p.m. it was MOVED by Ms. Doyle and seconded by Mr. Duell to adjourn the meeting. Motion carried unanimously.



Ronald I. Duell, Vice-Chairman/Assistant Secretary/Treasurer



Jack E. Reed, Chairman of the Board

Date: 2-18-20